

**EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES
September 8, 2009**

I. MEETING OPEN at 5:30 pm

Commissioner Cannon called to order the regular meeting of the East Naples Fire Control and Rescue District's Board of Fire Commissioners at 5:30pm on September 8, 2009, at 4798 Davis Blvd., Naples, FL. Present were Commissioners Cannon, Davis, Gibbons, Hughes and Boyer, Chief Dyer, Deputy Chief's Biondo, Teague, Director Bishop, Administrative Assistant Leocadio, Staff members Leal, Liford, Schultz, Watson, Ogden, Hanson, Popiol, Varro, Bledsoe, Cline, David Perez, Michele Packard, Nelmes, Johnson, and Knoff, FCO official Ed Riley, Citizens Jeff Page, Leo Davis and Rosalee Rhodes, Leading Edge Financial President Don Raimey, and ENFD Firefighters' Pension Plan Administrator Joyceanna J. Rautio.

- A. Commissioner Cannon opened the meeting with the Pledge of Allegiance.
- B. Additions and Deletions to the Agenda: No additions or deletions recorded
A motion to approve the agenda was made by Commissioner Davis and seconded by Commissioner Gibbons; the motion was approved 5-0.
- C. Approval of the Minutes: Regular Meeting August 11, 2009
A motion to approve the August 11, 2009 Minutes of the Regular Meeting of the Board of Fire Commissioners was made by Commissioner Hughes and seconded by Commissioner Boyer; passed 5-0.
- D. Approval of the Budget Workshop Minutes August 18, 2009
A motion to approve the August 18th FY 09-10 Budget Workshop Minutes was made by Commissioner Davis and seconded by Commissioner Cannon; passed 5-0.
- E. A motion to approve the East Naples Fire Control and Rescue Districts Treasurer's Report was made by Commissioner Hughes, seconded by Commissioner Davis; passed 5-0.
- F. Awards and Recognition: Chris Ogden received his 20 year service plaque. Rowan Knoff, Aaron Cline, and Jason Bledsoe were recognized for completing their one year probationary period.
- G. Reports
 - 1. Fire Service Steering Committee- Commissioner Davis
The next Steering Committee meeting will be at Station 20, September 24 at 6pm. Commissioner Davis will be preparing dinner. The Shell Bill will be the main topic for discussion. East Naples Fire needs to pick an option and vote on its intention.

2. Fire Administration- Chief Dyer

- a) Personnel: Mary Ann Orlick was released on September 4th. We are looking for a replacement. Today is the 1st with no one on worker's comp.
- b) Line of Duty Deaths Reading- year to date 69, names were read and a moment of silence was observed.
- c) Community Relations Officer Report- The first Schools Open Safety Event was very successful. Grey Oaks Public Safety facility will be the host location for the Joint 9/11 ceremony; ENFD, NNFD, CCEMS all participating. A thank you note will be sent to Grey Oaks for loaning people shuttling golf carts. The Retired Firefighters 9/11 function to be held at St. Peter's the Apostle @5:30pm. Chief Dyer is scheduled to attend the Marco Island 9/11 Luncheon representing ENFD.
- d) At- A- Boys- Local 2396 presented MDA with approximately \$5,000 from the weekend boot drive.

3. Administration- Assistant Chief Potteiger

- a) Shop with Fuel Report- as submitted. The new engine is here.
- b) Fire Code Officials Office with Fuel Reports submitted. Reviews remain steady approx. 550 per month. Review times and approval rates are good. Motion to dispose of (1) HP Color Laser Printer model 4500 made by Commissioner Davis seconded by Commissioner Gibbons, passed 5-0. Discussion presented about County being closed Fridays and if it had any impact on the Fire Code Office. Fire Code Official Ed Riley reported that there has been no negative impact.
- c) GRIT- Inquiry into Gayland Moore's extended healthcare benefits and his involvement with the GRIT committee. Commissioner Boyer asked what the monthly charge is to have Gayland on this committee and if it is time to find a replacement.

4. Fire Prevention Report - Deputy Chief Biondo

Report is as submitted. We have moved all but 2 inspectors to existing as those inspections are increasing. Riley, Griffin and Deputy Chief Biondo all are working on reducing vacation hours on the books. Commissioner Boyer is looking for a report on Fire Prevention revenue received verses cost to maintain the office.

5. Support Services Report - Director Bishop

The past month was spent in worker's comp and healthcare meetings, attended an HR conference in Orlando, wonderful contacts made. Commissioner Boyer inquired about a 9-1-1 report he had read recently about dispatching and that Florida has no standard system and we Florida residents pay for this in our phone

bill. In Collier Chief Dyer commented that there have been some budget cuts but there have been no reported complaints from the Communications Committee, citizens, or Chief Association. Chief Page confirmed and Citizen Davis made remarks about phone bill charge. Commissioner Boyer would like an at-a-boy released if indeed Collier is doing a wonderful job.

6. Plans, Policies, and Integration Report- Deputy Chief Teague
Report is as submitted. Chief Teague recently returned from the Fire Academy where he took a Fire Department Communications class. It will be very helpful.
7. Operations Report- Deputy Chief Bogert
As submitted, calls are down a bit this time of year. Training is EMS Jane and Andrea has been busy with CPR. The Division has been very busy with recent EMS issues. NIFIRS question addressed.

II. OLD BUSINESS

- A. Alternative Funding/Pension Bonds- NSTR. All required bond agent data submitted.
- B. CC EMS Issues- Chief Dyer Dr. Tober has de-certified some of our Tober Certified paramedics. Next Tuesday Chief Dyer is on the agenda at the Collier County Commissioners meeting to address the cheating allegations under public petition. Commissioner Cannon is also on the public speaking docket to request a workshop to resolve EMS issues. Two meetings have been scheduled with individual County Commissioners Colleta and Fiala for this coming Friday and 9/24 Coyle. Commissioners Halas and Henning have not responded to our request for a meeting.
- C. Enabling Act/Shell Bill Task Force Meeting- Commissioner Cannon reported that we need to report our intent at the Steering Committee. By endorsing the concept of the Shell Bill we are under no obligation to become a party to it. Attorney Donaldson has reviewed and answered all the questions the task force group has raised. October submission for the December delegation hearing. There is no guarantee they will even hear it. Commissioner Boyer asked about cost. Commissioner Cannon believes the delegation hearing is free and that we are sharing Attorney Donaldson's expense. Commissioner Cannon made a motion to go ahead with the Shell Bill Concept for presentation at the December legislative hearing. Commissioner Davis seconded the motion and adds option one is best to sell the tax payers. The motion passed 4-1 (Gibbons).
- D. 175 Pension Plan Stop/Restart- 8/19 Division of Retirement Shoemaker letter received accepting our final resolutions, this in fact is the acceptance of the Stop/Restart.
- E. Resolution 2009-07 Discretionary Sales Tax Interlocal Intent; last month the Board made a motion as to our intent- this resolution is just a mechanism to put that motion in writing. Motion to approve Resolution 2009-07 (SB 1000) made by Commissioner Davis seconded by Commissioner Boyer and passed 5-0.

- F. ENFD Staff Salaries: Chief Potteiger handed out staff salary worksheets in each Commissioners mailbox. Chief Dyer recommended staff excluding Chief Dyer and Potteiger have their salaries raised to the amount recommended because he is demanding more of staff and they are stepping up to the demands. The exclusion because Chief Dyer and Potteiger are responsible for the recent concerns/missteps raised by some of the Commissioners. Commissioner Boyer expressed his unhappiness of an 11% raise. There is a potential 70% (~\$75,000) savings that may be realized from parking staff cars effective 1 January 2010 and the elimination of department owned cell phones and replace them with a cell phone stipend flat rate depending on position and requirement to carry. Commissioner Cannon made a motion to give Staff no exclusions a 6% salary increase as of 10/1/08 and a 6% salary increase as of 10/1/09 Commissioner Hughes seconded and the motion passed 4-1 (Boyer).

Commissioner Hughes requested a plan be brought to the Board laying out the proposed cut back plans: parking staff cars and cell phones.

- G. Buy-out Options- NNFD documents presented for review and discussion. Documents would need to be written for ENFD options such as, available for 25+ year employees and payout options of lump sum or 1 year payout.

III. NEW BUSINESS

- A. Amended Budget was presented. Motion to approve made by Commissioner Boyer and seconded by Commissioner Davis, it passed 5-0.
- B. Disposition of Fixed Assets Motion to approve made by Commissioner Davis and seconded by Commissioner Hughes, it passed 5-0.
- C. Selection of Worker's Comp Agent- recommended Bouchard Insurance as the agent of record. Motion to approve Bouchard Insurance made by Commissioner Davis and seconded by Commissioner Hughes, it passed 5-0.
- D. Health care plan renewal recommendation is United HealthCare; it is a high deductible plan with an attached reimbursement account to cover most of the deductible. Projected savings is \$1.2-1.6 million. Motion to change health care insurance to United Healthcare from SIP made by Commissioner Davis and seconded by Commissioner Cannon, it passed 5-0.
- E. Resolution 2009-06 Credit Card limits presented and Motion to approve made by Commissioner Cannon and seconded by Commissioner Hughes, it passed 5-0.
- F. ENFD FY08-09 Audit Engagement Letter presented for approval to use Perrino and Associates for this year's audit. Motion to approve made by Commissioner Davis and seconded by Commissioner Gibbons, passed 5-0.
- G. FCO FY 08-09 Audit Engagement Letter presented for approval to use Perrino and Associates for this year's audit. Motion to approve made by Commissioner Davis and seconded by Commissioner Gibbons, passed 5-0.
- H. Exposure Policy Draft presented and discussed. Motion to adopt the policy was made by Commissioner Davis, seconded by Commissioner Gibbons, passed 5-0.

- I. Executive Summary 2009-05: Vehicle/Station Exhaust System presented by Lt. Watson. 5 bids were received, two were not considered because minimum criteria were not met. Automotive Resources (ARI) is on the State Bid and recommended although the cost is slightly higher than the other two options the equipment and recommended installation from Air Technology Solutions and United Mechanical is not the same. A motion to approve Executive Summary 2009-05 Vehicle/Station Exhaust System using Automotive Resources as the vendor in the amount of \$166,229.00 was made by Commissioner Hughes, seconded by Commissioner Gibbons, and passed 5-0.

Discussion about ENFD Purchasing Policy followed. Commissioner Boyer wants all Bids opened in a public meeting. Commissioner Cannon is to review the ENFD Purchasing Policy for the October BOFC meeting.

- J. Executive Summary 2009-06: PE Equipment presented by Lt. Watson with the recommendation to purchase listed equipment from FitRev, Inc. Equipment to be placed at Station 20 and 21. A motion to approve Executive Summary 2009-06 using FitRev as the vendor in the amount of \$28,932.59 was made Commissioner Hughes, seconded by Commissioner Davis, and passed 5-0.
- K. Public Hearing for Lake Park Property requested by Laura from Johnson Engineering. Site to be Old Boyne South Country Club. Agreed upon date October 6, 2009 at 7:30pm.
- L. Topics initiated by the Board of Fire Commissioners- EMS issues including COPCN discussed. A motion to appoint Commissioner Cannon to act on the Boards behalf in submitting ENFD's 90 day notice to withdraw from the interlocal agreement based on the outcome from the BCC presentation and request for a workshop was made by Commissioner Davis, seconded by Commissioner Boyer, passed 5-0.

Chief Dyer asked the Board to reconsider a prior month's vote (4-1) to approve \$5,000 dollars for legal fees related to Captain Schultz's defamation lawsuit filed against Dr. Tober. Upon consultation it is now recommended that this lawsuit be brought by the District whereas Captain Schultz would be appointed the project officer to represent all 31 paramedics. A motion to accept this proposal was made by Commissioner Cannon, seconded by Commissioner Boyer, and passed 5-0.



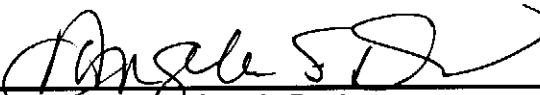
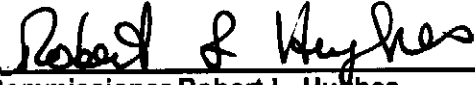
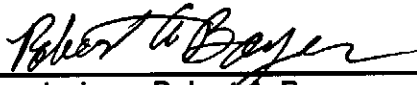
District offered Flu shots presented by Deputy Chief Teague. Time has run out to go with VaxCare this year due to the political issues with the County and Dr. Colfer. Dr. Hobacia's office at Physicians Regional will offer regular flu shots for \$20. This does not include pneumonia or the H1N1. The County will be distributing the H1N1 around the end of October.

A motion was made by Commissioner Gibbons, seconded by Commissioner Davis to increase the Fire Code Official staff salaries 6% effective October 1, 2008 and 6% effective October 1, 2009. Passed 5/0.

EAST NAPLES FIRE CONTROL AND RESCUE DISTRICT
BOARD OF COMMISSIONERS MEETING MINUTES
September 8, 2009

IV. SUMMARY OF ASSIGNMENTS: Purchasing Policy, Cut back proposal, GRIT/Gayland, FPB cost analysis

V. ADJOURNMENT motion made by Commissioner Gibbons. Meeting adjourned at 9pm.

	10-13-09
Commissioner Thomas G. Cannon	Date
	10-13-09
Commissioner Richard Gibbons	Date
	10-13-09
Commissioner Angela Davis	Date
	10-13-09
Commissioner Robert L. Hughes	Date
	10-13-09
Commissioner Robert A. Boyer	Date