

East Naples Fire Control and Rescue District

Board of Fire Commissioners Meeting

April 21, 2009

I MEETING OPENED at 5:31 pm

Commissioner Cannon called to order the regular meeting of the East Naples Fire Control and Rescue District's Board of Fire Commissioners at 5:31pm on April 21, 2009, at 4798 Davis Blvd, Naples, FL. Present were Commissioner Cannon, Commissioner Gibbons, Commissioner Davis, Commissioner Hughes and Commissioner Boyer. Also present were Chief Dyer, Assistant Chief Potteiger, Deputy Chief Biondo, Deputy Chief Teague, Deputy Chief Bogert, Director Bishop, Community Relations Officer Speers, Nate Behrens, James Popiol, Robert Salvaggio FCO, Ed Riley FCO, Joyceanna Rautio ENFD Pension Plan, Captain Schultz, Captain Leal, Captain Liford, Captain Burkhardt, Leo Davis Retired, FF Winslow, Sergeant Sheridan, Detective Monroig, Union President Kevin Nelmes, Engineer McGowan,

A. Pledge of Allegiance

Commissioner Cannon opened the meeting with the Pledge of Allegiance.

B. Additions or Deletions to the Agenda

Chief Dyer: add the Swap Program and COPCN under old business. Delete Sabal Palm Property. Commissioner Cannon has an item to add under Board Initiated topics.

Commissioner Davis made a motion to approve the agenda with the above additions and deletions. Commissioner Gibbons seconded the motion and it passed unanimously.

C. Approval of Minutes of March 18, 2009 Special Meeting

Commissioner Davis made a motion to approve the minutes of the March 18, 2009 Special meeting, Commissioner Hughes seconded and the motion was passed unanimously.

D. Approval of Minutes of the March 10, 2009 Meeting

Commissioner Boyer made a motion to approve the minutes of the March 10, 2009 Regular meeting, Commissioner Hughes seconded and the motion was passed unanimously.

E. Treasurer's Report

Treasurer's report is as submitted.

Commissioner Boyer asked about the direct deposit system. Chief Dyer reported all except 8 ENFD employees and 1 from the Fire Code Office are participating with various banks. We have gone through 3 payroll periods and have had no issues. With the Boards permission we would like to make it mandatory by the end of the summer. Commissioner Cannon asked to have this brought up again closer to summer.

Commissioner Cannon notes that on page 22 there is a shortage of 2.4 million in ad valorem taxes collected. Commissioner Cannon wants to see if that's our new tax collector or a sign of the times. Commissioner Davis made a motion to approve the treasurer's report subject to audit, Commissioner Gibbons seconded the motion and it passed unanimously.

F. Awards and Recognition

1. Deputy Chief Bogert read a letter presented to the Naples Police Department on behalf of ENFD for the Honor Guard training received. Sergeant Sheridan, Lead Instructor, Detective Monroig, Instructor and Detective Whitehead Instructor, received certificates of appreciation. Thank You cards were also sent to Royale Palm Cemetery and Fuller Funeral Home.
2. Certificates of Appreciation were given to CCSO for Chief Pilot Lieutenant Mark Cherney and Mr. Ed Henderson for their assistance at the April 1, 2009 Brush Fire at Reflection Lakes.

3. Certificate of Appreciation given to the owner of Lugo's Towing and Mechanic Service for the roll over accident on Collier Blvd. and Manatee Road on April 6, 2009.
4. Chief Dyer reported Captain Hunt requested to step down as the Dive Team Coordinator. He had been the Dive Team Coordinator for 10 years. Plaque to be presented to him on shift.

G. Reports

1. Fire Service Steering Committee: Commissioner Davis

The next Steering Committee meeting is on Thursday April 23rd at Station 73, after our short meeting we are going to have a time specific meeting at 7pm for all Commissioners participating in the consolidation/merger discussion. A quorum is requested from each District.

2. Fire Administration: Chief Dyer

a. Personnel:

1. Births: Adam Orsolini and his wife Donia had a baby boy, and Albert Anzualda and his wife Sarah had a baby boy as well.
2. Brenda Grant is no longer employed by the Fire District. Ms. Grant left two letters upon her departure. Chief Dyer will be conducting an investigation.
3. Eric Clere remains on light duty, will begin physical therapy.
4. John Hoover has come home from the hospital, very weak but doing much better.
5. Line of Duty Deaths: 8 Fire Fighters died in the line of duty, totaling 26. Chief Dyer read the names, a moment of silence was observed.
6. Engineer Craig Weinbaum has presented the honor guard operational plan. We have some work to do but so far it's a reasonable plan spread it over a couple of years. I would like to bring this back to the Board along with my recommendations.

b. Community Relations:

Greg completed C.E.R.T. Class at Tall Oaks for approximately 30 people and attended the Freedom Memorial ground breaking. Chief Dyer and CSO Speers spoke at the Lely County Club Association and the Lakewood Master Association. The Woodmen of the World, Insurance and financial services organization donated flags to all of our stations.

c. ATTA BOYS: 2 Fire Prevention

d. Other: Nothing to add at this point

e. Public Comment – No comments were brought forward.

3. Administration: Assistant Chief Potteiger

a. **Shop** with fuel reports, as submitted with an additional page. Nate is at Ferrara going over the new truck painting. Jamie worked out a deal with them to deliver engine 20 and pick up engine 22 because they missed the deadline. The shop got everything running that we acquired at Stark, FL.

b. **Fire Code Official's Office** with fuel report is as submitted.

Ed Riley: we are up a bit higher than last few months. We hired Sarah Pike a new AA. On the Lee County Plan review, Chief Lombardo put out a survey to the Fire Districts in Lee County with about 10 questions. For the most part the survey was very positive. Now meeting to determine how many districts would be the minimum number to make it work. Also meeting with the building and subcontractor industry in Lee County to address any concerns they might have. We did get the approval of Golden Gate.

Laura Donaldson has been working with the property owner regarding ownership issues and the condo docs on new building. An email from her states that we have some issues resolved and we still need to negotiate qualities and materials of the construction of the interior space.

c. **GRIT** – Nothing was submitted.

d. **OTHER** – Reminders for the disability hearing April 28th at 1pm and a pension meeting in May. 175 Trustee Press Release; Assistant Chief has names to call before bringing them to the Board.

4. Fire Prevention: Deputy Chief Biondo

Report is as submitted. Thank you letters to our department included. We've started once a week night inspections. Will be trying it for a month or two to see what happens. It seems to be going well. People are surprised to see us out there. Moved Inspector Riley into existing so we have 3 in new and 5 inspectors doing existing. Arden Courts wrote a letter regarding false alarms being activated due to the Dementia - Alzheimer's patients pulling the alarm. They figured out how to get past the security cover over the pull station. They would like to know if we could waive some or all of the fees in relation to the patients intentionally pulling the alarm. Commissioner Boyer asked how many alarms have been activated. 2 or 3 pulls were pulled by the patients. Boyer would like to see some restrictions. Commissioner Davis made a suggestion to be good neighbors and work with them. Commissioner Cannon made a motion to waive the false alarm fee for Arden Court in Lely Palms and monitor for the next 6 months, Commissioner Davis Seconded the motion and it passed unanimously.

5. Support Services: Director Bishop

Director Bishop's report is as submitted. Multiple meetings regarding healthcare issues with EPN Debit Card issues, Leading Edge, SIP have been held. Finance spent most of their time away from their regular duties focusing on the retro checks

6. Plans, Policies & Integration Report – Deputy Chief Teague

We are researching various methods for Fire Department Self Evaluation. We are focusing on Fire Department accreditation through The Center for Public Excellence and the Commission on Fire Accreditation International.

7. Fire Operations – Deputy Chief Bogert

Suppression report is as submitted. We have been really busy with no injury or loss of property. Captain Leal is in his 2nd module of his HAZ MAT training. Paramedics are preparing to take Dr. Tober's paramedic test.

II Old Business- On Going

- a. Attending Medical Appointments Policy 2009-01 Commissioner Davis made a motion to approve Policy 2009-01 Attending Medical Appointments, Commissioner Boyer Seconded, the motion passed unanimously.
- b. Union Contract –Chief Dyer had no issues to report
- c. Chapter 175 Stop Start- Resolution 2009-02 and Resolution 2009-03. Commissioner Cannon requested that these resolutions be tabled and brought back for discussion at the next Board Meeting. All the other commissioners agreed and President Nelmes expressed his support.
- d. Retiree Health and Life Insurance Policy
Chief Dyer explained the deletions have been stricken and the new items have been underlined. Based on the Board's direction from the last meeting, when an employee voluntarily severs employment from a job classification and comes back in some other capacity his/her health benefits would freeze in place up to the point he/she has used. No new benefits from the new job classification would be added unless the employee re-vests. Attached is the Jefferson Pilot Life Insurance Policy which outlines the covered Classes of employees and (up to) \$50,000 for retiree life insurance regardless of job classification. Commissioners would be at \$20,000.
- e. ALS Swap program. Chief Dyer strongly suggests we continue the ALS program but would like to negotiate with EMS to withdraw from the Swap program with Medic 22.

Commissioner Cannon is in favor of a review. Chief Potteiger added he would like to review the monthly rent with EMS for stations 21 and 23. Commissioner Boyer commented about the county reducing 3 ambulances and the effect of us discontinuing the SWAP program. President Nelmes spoke of the Unions support of this initiative. All the commissioners agreed to Chief Dyer's proposal.

- f. **VaxCare: Flu Stations**
Deputy Chief Teague has been gathering information and speaking to other districts about this opportunity. Chief Dyer strongly recommends that we go forward. Commissioner Boyer brought up the pros and cons of this opportunity. Teague, ENFD will be charging the same amount other area vendors' do, of the \$25 we will charge, VaxCare will write ENFD a check for \$7 and that money will then be put back into the community. Example Deltona Fire, which is the same size as our fire district, has given 500 plus shots and received a check back for about \$3500. It is our contention to use that money and give back to our community whether it is for car seats, bike helmets, or sneaker drive. VaxCare supplies everything. We need to sign the contract and get an approval from Dr. Tober. Commissioner Boyer asked about liabilities such as an allergic reaction. Deputy Chief Teague explained that last year VaxCare gave out about 40,000 shots and only 2 people had an adverse allergic reaction. No allergic reactions from the flu shots and 2 reactions from the pneumonia shot. There is a waiver of liability that people would be required to sign just as if they were at any other vendor such as Walgreens, Publix etc. And, if they did have a reaction, who will they call, we are already there. The contract and liability waiver are to be sent to the attorney for review.
- g. **Board of Fire Commissioners**
(Topics Initiated by the Board)
Commissioner Boyer comments about his Lifescan Experience.

III New Business

- a. **FASD Legislative Report – Chief Dyer**
April 1, 2009 was FASD Day in Tallahassee, met with Rep. Rep. Matt Hudson, Rep. Trudy Williams, Rep. Tom Grady as well as Sen. Kerry Baker and Sen. Mike Bennett. I learned a lot about the lobbying process. I learned that the real effort needs occur ahead of time. We need to figure out what issues to address during the summer and approach them when they come out of session. Doing it in one day is ineffective. The bill that we have been watching, 175 Plan going back to FRS, dead in the water killed by the house because they think it will be a fiscal impact to the state in the second year. The state is leery of anything that will cost money. We will be much better prepared for next year.
- b. **Draft Public Records Request Policy – Chief Dyer**
We re-wrote this policy to reflect the latest Florida Statute 119. This is in draft form for your review. It establishes a coordinator and puts a procedure in place to complete these requests.
- c. **Capital Projects Financing Options – Chief Dyer**
We have discussed buying or building a new headquarters building, the property on 951, a station at Lake Park, a training facility and a new maintenance facility and the request tonight is to have the authority to contact various agencies and find out what's involved in general obligation bonds. Commissioners Cannon and Davis agree that this is a good idea. We may need the services of attorneys or consultation without or with little expense. Should have more information for next Board meeting.
- d. **Topics Initiated By the Board**
Commissioner Gibbons made a motion not to have BOFC meeting in July, Commissioner Boyer seconded. Motion was withdrawn. And will be addressed closer to July.

Commissioner Hughes says he was contacted by TIB Bank for ENFD to use their services. We have told them we would meet with them in May.

SUMMARY OF ASSIGNMENTS:

Review Tax Collector figures, Resolutions 2009-02 & 03, Retiree Health & Life Insurance Policy, Legal liabilities and costs associated with VaxCare, Public Records Requests Policy, Financial bond options, July BOFC Meeting, Pension Board Trustee, Honor Guard Operations plan.

ADJOURNMENT:

Commissioner Cannon asked if we have a motion to adjourn. Commissioner Gibbons made a motion to adjourn. Commissioner Hughes seconded the motion and the **April 21, 2009** meeting was adjourned.

Commissioner Thomas G. Cannon

Date

Commissioner Richard Gibbons

Date

Commissioner Angela Davis

Date

Commissioner Robert L. Hughes

Date

Commissioner Robert A. Boyer

Date