

MINUTES
EAST NAPLES BOARD OF FIRE COMMISSIONERS MEETING
March 11, 2008

I. MEETING OPENED

Commissioner Cannon called the meeting to order at 4:30 P. M. Present were Commissioner Cannon, Commissioner Gibbons, Commissioner Davis, Commissioner Miller, and Commissioner Boyer. Also present were Chief Schank, Deputy Chief Bogert, Deputy Chief Dyer, Deputy Chief Biondo, Captain Burkhardt, CRO Speers, Don Raimey and Marion from Leading Edge Financial Group, Ed Riley and Bob Salvaggio from the Fire Code Office, Brenda Hawkins from the Collier Citizen, and E/A Friday.

A. Pledge of Allegiance

Commissioner Cannon opened the meeting with the Pledge of Allegiance.

B. Additions or Deletions to Agenda

Commissioner Cannon said under "Old Business F", he would like to table this item until the next meeting.

Commissioner Gibbons made a motion to approve the agenda. Commissioner Miller seconded the motion and it passed unanimously.

C. Approval of Minutes of February 19, 2008 Meeting

Commissioner Cannon made a motion to approve the minutes of the February 19, 2008 meeting. Commissioner Gibbons seconded the motion and it passed unanimously.

Commissioner Cannon moved to agenda item E as FCO Riley had another commitment to attend.

E. Awards and Recognition

Fire Code Official Ed Riley presented Fire Code Official Robert Salvaggio with a plaque for ten years of loyal service.

At this point of the meeting Commissioner Cannon moved to agenda item "B" under New Business.

B. Don Raimey – Leading Edge Financial

Don Raimey, our health insurance broker, and Marion presented a power point regarding different insurance options. They explained the options and the possible savings to East Naples Fire Control & Rescue District.

Commissioner Cannon questioned when our stop loss was raised from \$35,000.00 to \$60,000.00 and advised the chief officers to bring these matters before the Board for their vote on changes.

Commissioner Cannon returned to agenda item D.

D. Treasurer's Report

1. ENFD'S Report

Deputy Chief Dyer said his report is as submitted. He advised they did a payroll audit and discovered that eleven personnel's pay was incorrect. We owe two employees additional pay and nine employees were overpaid. Doug said this mistake occurred due to the fact that a prior employee did not advise the current employees of a wage cap. He requested permission from the Board to wait until the union contract is ratified before changing the wages.

Commissioner Davis made a motion to approve the financial statement, subject to audit. Commissioner Boyer seconded the motion and it passed unanimously.

2. FCO's Report

Deputy Chief Dyer said his report is as submitted.

3. Request for Purchase (Orion Bank)

Deputy Chief Dyer advised the Board that Orion Bank demonstrated their Quick Deposit System that allows Finance to automatically deposit checks without having to leave the office. The machine scans the

check capturing a digital image, creates a check journal/deposit slip and automatically transmits the completed deposit directly to the selected Orion account via the internet. Doug said this was not a budgeted item, the cost is \$1,256.00, and would be funded from the Small Equipment account, should the Board approve this.

Commissioner Gibbons made a motion to purchase the Orion Quick Deposit System at a cost of \$1,256.00 with the funding coming from Small Equipment. Commissioner Boyer seconded the motion and it passed unanimously.

F. Reports

1. Fire Administration

a. Personnel

Chief Schank reported that John Obst is out on workman's comp as he had surgery.

Ray Kilmer is still working light duty.

Brian Anderman is off on workman's comp.

Jeff Inabnitt retired on February 21, 2008.

b. Other

Chief Schank advised that the Steering Committee Meeting will be held at North Naples Fire Control & Rescue District on March 27, 2008 at 6 P. M.

c. Public Comment

No topics were addressed.

2. Administration: Assistant Chief

a. Fire Code Official's Office (with fuel report)

Assistant Chief Potteiger was unable to attend the meeting so Deputy Chief Biondo said the report is as submitted.

b. GRIT

No report.

c. Other

No report.

3. Fire Prevention: Deputy Chief

Deputy Chief Biondo said his report is as submitted.

4. Support Services Report: Deputy Chief

Deputy Chief Dyer advised that the chief officers have been updating our Policies.

a. Shop

Doug said his report is as submitted.

b. Fuel Reports (Shop)

Doug said the fuel report is as submitted.

5. Training Report: Deputy Chief

Captain Leal said the report is as submitted. He also announced that Capt. Schultz had a baby girl and that Lt. Watson was taking over Captain Schultz's duties while she is on a leave of absence.

6. Fire Operations: Deputy Chief

Deputy Chief Bogert said his report is as submitted. At the request of Commissioner Boyer, Eugene added a new page to his report showing the information Commissioner Boyer requested.

Deputy Chief Bogert advised that the captain's new vehicle should be ready by Friday.

Eugene said the consolidation issue is moving along and EMS has joined the "Rank and Files" and they have thrown a whole new light on the consolidation issues. They have shown a whole new perspective on the consolidation issue.

II. OLD BUSINESS

A. On-Going

No topics were raised.

B. Fire Review Task Force –Commissioner Davis

Commissioner Davis said at the meetings one side of the room is all contractors and the other side is all fire personnel.

Deputy Chief Biondo said they have one more meeting on Friday. Fire Code Official Salvaggio said the draft should be done by tomorrow.

C. FCO New Building

Fire Code Official, Bob Salvaggio, reported there were no updates. He said the plans for the building are to be resubmitted. SFWMD understands. Our attorney is now cleaning up the document.

D. 175 Retirement – Chief Potteiger

No report due to Chief Potteiger's absence from the meeting.

E. East 41 Property – Commissioner Boyer

Commissioner Boyer advised to obtain 2.1 acres of usable land it would cost an additional \$65,700.00 and the process could take 1.5 years. Commissioner Boyer explained the draft of the property.

Commissioner Cannon said out of 3.67 acres we can use 1.1 acres and would have to spend almost \$66,000.00 to get .7 acres of usable land that we already own. He questioned if it

was financially intelligent to spend this kind of money on that property. He said we may have to borrow money for this.

Commissioner Cannon asked the Board if they were interested in selling the 41 property and if the Board would give him leeway to check what commercial properties are going for. This was granted by the Board.

Commissioner Boyer made a motion to purchase the East 41 property. Commissioner Cannon said he would reluctantly second the motion due to the fact we need a station in that area. Chief Schank asked if they would reduce the purchase price and Commissioner Boyer said they would not. Commissioner Boyer said we could lose the \$10,000.00 paid down on the property. The motion passed 3 to 1 with Commissioner Gibbons voting against the motion. (Commissioner Davis had left the meeting earlier due to a medical emergency).

Commissioner Cannon requested the Board's permission to introduce Doug to the bank and have him start the necessary paperwork for financing. Commissioner Cannon made this a motion. Commissioner Boyer seconded the motion and it passed unanimously.

F. Criteria for Chief's Position – Commissioner Cannon

This agenda item was tabled until the next meeting by Commissioner Cannon.

G. Local Amendments to State Fire Code – Ed Riley

1. Resolution 2008-02 Adopt Fee Schedule

Fire Code Official, Bob Salvaggio, explained the fee schedule to the Board. Commissioner Boyer made a motion to adopt Resolution 2008-02, Adopt Fee Schedule, and Commissioner Gibbons seconded the motion. The motion passed unanimously.

2. Resolution 2008-03 Adopt Local Amendment

Fire Code Official, Bob Salvaggio, explained the local amendment to the Board. Commissioner Gibbons made a motion to adopt Resolution 2008-03, Adopt

Local Amendment. Commissioner Boyer seconded the motion and it passed unanimously.

H. Tax Reform

Commissioner Cannon said the latest proposal was to take another 12% reduction in property taxes but a half percent increase in sales tax. He said the half percent increase in sales tax goes to Tallahassee and it has a long way to get down here.

I. Board of Fire Commissioners
(Topics initiated by the Board)

No topics were presented.

III. NEW BUSINESS

A. Resolution 2008-01 Hydrant Markers

Deputy Chief Biondo explained that he updated our policy due to the fact when contractors pave the roads they pave right over the markers and do not replace them. He advised that ENFD is entitled to cost recovery associated with the replacement of the Hydrant markers by any private or public road paving company.

Commissioner Boyer made a motion to approve Resolution 2008-01 Hydrant Markers. Commissioner Cannon seconded the motion and it passed unanimously.

B. Don Raimey – Leading Edge Financial

This topic was previously addressed in this meeting.

C. Deposition Request (AED's)

Lt. Diana Watson advised the Board that the AED's in question are serviceable but do not meet with the American Heart Association's standards nor the Collier County Protocol. She said they would like to donate the AED's to local churches/charities who may in turn donate them through their outreach program. She further advised the Board the AED's in question are not upgradeable. She advised we would receive credit for six on the AED's and would actually be donating two.

Commissioner Cannon made a motion to approve the Disposition Request to donate eight Medtronic AED's and Commissioner Miller seconded the motion. The motion passed unanimously.

D. Board of Fire Commissioners
(Topics initiated by the Board)

No topics were initiated.

IV. ADJOURNMENT

Commissioner Gibbons made a motion to adjourn, Commissioner Cannon seconded the motion, and the meeting adjourned.

Thomas G. Cannon

Richard Gibbons

Angela S. Davis

Karen M. Miller

Robert A. Boyer